

The regular meeting of the Spokane Regional Health District Board of Health held on **Thursday, December 5, 2013** was called to order by Councilmember Chuck Hafner, Vice Chair, at 12:30 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Commissioner Shelly O'Quinn
Councilmember Ben Stuckart
Councilmember Jon Snyder
Councilmember Chuck Hafner, Vice Chair
Mayor Tom Towey
Board Member Keith Baldwin, MHA
Board Member Bob Lutz, MD, MPH
Board Member Susan Norwood, EdD, RN

ABSENT

Commissioner Todd Mielke, Chair
Commissioner Al French
Councilmember Amber Waldref
Mayor Tom Trulove

CITIZEN INPUT

There was no citizen input.

CHAIR REPORT – Councilmember Chuck Hafner

There was no Chair Report.

EXECUTIVE SESSION

Michelle Fossum, attorney for Spokane Regional Health District, announced the board would enter an executive session for 30 minutes for the purpose of a health officer evaluation pursuant to RCW § 42.30.110(1)(g). No decisions would be made in the session.

MEETING RECONVENED

The meeting reconvened at 1:05pm.

HEALTH OFFICER REPORT – Joel McCullough, MD, MPH, MS

Bioterrorism Lab

The Bioterrorism Lab has received funding from the Department of Health using CDC rollover dollars until June 2014. There has been no funding identified after June. The agency will continue looking for funding options working with local elected officials and local law enforcement.

Strategic Planning

The agency's current strategic planning cycle is ending and planning for the next has begun. The 4 goal groups (BOH goals, policy and funding, emerging health issues, and social determinants) will be making recommendations to the executive leadership team with the team deciding which the agency can implement. There will be an update once the recommendations have been approved.

The National Association of Cities and County Health Officials' (NACCHO) strategic planning guide will be used to help determine the next strategic planning goals. The process will require BOH participation and requirements will be outlined at upcoming meetings.

Means of Change Citizens' Group

A document has been sent from the Means of Change Citizens' Group to all Washington Boards of Health, all state legislators, Washington State Utilities Commission, and other state agencies claiming false information has been given to the public on health, safety and privacy regarding cell phone use and various types of radio frequency radiation. Their concerns are about the adverse effects related to exposure.

Radio frequency radiation is regulated at the federal level by the Food and Drug Administration (FDA) and the Federal Communications Commission (FCC). The FCC certifies wireless devices to assure compliance to regulations. A summary of the FCC report states there is no scientific evidence that proves that wireless phone usage leads to cancer or health problems. Other organizations are sponsoring research and investigating claims of possible health affects related to use.

CONSENT AGENDA

Consists of items considered routine which are approved as a group. Any member of the Board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: October 24, 2013
2013 Vouchers paid: October 1-31, 2013

Voucher Numbers:	#232201 - #232536 & EFT B&O Sept 13		
Payroll Warrants:	#817640 - #817656		\$ 833,112.62
	#819283 - #819289	Advice Numbers: #DD22921 - #DD23110	609,872.14
Payroll Warrants:	#821112 - #821135	Advice Numbers: #DD23111 - #DD23301	586,024.22
		TOTAL	\$2,029,008.98

Motion: To approve the consent agenda including meeting minutes and vouchers as presented.
Motion/Second: Norwood/Stuckart
Approved: Unanimously

RECOGNIZE OUTGOING BOARD MEMBER

The board recognized outgoing BOH member, Mayor Tom Towey. A certificate was presented and a donation to Vanessa Behan Crisis Nursery was made in lieu of a plaque. Mayor Towey thanked staff for their help during his years of service.

ELECT 2014 BOARD CHAIR

Councilmember Stuckart motioned to elect Councilmember Hafner to serve as 2014 BOH Chair. Commissioner O'Quinn seconded the motion.

Motion: To elect Councilmember Hafner to serve as Board of Health Chair for 2014.
Motion/Second: Stuckart/O'Quinn
Approved: Unanimously

ACTION ITEMS

Resolution #13-10 Authorization for a 1.8% COLA to Non-Represented Employees of the Spokane Regional Health District – B. Lorang

Barb Lorang, Human Resources Program Manager, presented the resolution stating the COLA was included in the budget for 2014 which was approved October 24. On the same day, a 1.8% COLA was approved for all union employees. Historically in the agency, COLAs are applied to nonunion employees same as union staff.

Councilmember Stuckart made a motion to approve the resolution as presented. Councilmember Snyder seconded the motion.

Commissioner O'Quinn wanted the minutes to reflect that although the staff deserve the COLA she will be unable to support the resolution due the County's inability to provide a COLA to its staff.

Motion: To approve Resolution #13-10 Authorization for a 1.8% COLA to Non-Represented Employees of the Spokane Regional Health District.

Motion/Second: Stuckart/Snyder

Approved: 7 yes/1 No (O'Quinn)

Health Officer Evaluation/Compensation

Councilmember Stuckart made a motion to approve a 1.8% increase in salary to match the COLAs approved for SRHD staff and to refine and continue the evaluation process in 2014. Board Member Norwood seconded the motion.

Motion: To approve a 1.8% increase in salary to match the COLAs approved for SRHD staff and to refine and continue the evaluation process in 2014

Motion/Second: Stuckart/Norwood

Approved: Unanimously

REPORTS

Spokane Counts 2013 – Amy Riffe

Amy Riffe, Epidemiologist, presented the 2013 Spokane Counts report for Adrian Dominguez who was unavailable. Spokane Counts lists the indicators for Spokane County and have been available since 2003. Data is updated every 2 years and every 4 years measures are reviewed to assure appropriateness. There are currently 61 health indicators in the report. Spokane County outcomes are compared to Washington State and the United States.

The measures with the highest scores (ranked in order) were youth bullying, preschool immunizations, maternal smoking, children's dental decay, youth depression and child abuse. The measures that have been meeting expectations are: vaccine preventable disease, correction of septic system failures, drowning, and tuberculosis. Report information is available online at www.srhd.org/spokanecounts.

Agency staff have scheduled a meeting to discuss rollout of the report. Ms. Riffe will send Councilmember Snyder information on the meeting. Board members can request copies to disseminate to community partners by contacting the agency.

BOARD MEMBER CHECK IN

SRHD Walking and Hiking Maps – Councilmember Stuckart

Councilmember Stuckart recommended distributing the walking maps at the Visit Spokane kiosk in the downtown mall, City Hall and the convention center kiosks. Dr. McCullough will follow up with staff on the distribution. Commissioner O'Quinn requested copies for the Spokane County Courthouse and Greater Spokane Incorporated.

NEXT BOARD OF HEALTH MEETING

Commissioner O'Quinn requested the next Board of Health meeting be moved to the last Thursday in January and the 2014 meeting schedule be discussed at that meeting. Councilmember Hafner requested the recording secretary poll board members, including incoming members, as to their availability on January 30 and determine a date based upon availability.

ADJOURNMENT

There being no further business before the Board the meeting was adjourned at 1:35 p.m.

APPROVED: Charles E. Hahn / chair Date: 1/30/14
Board Member Name and Title

C. Hawn
Recording Secretary