

The regular meeting of the Spokane Regional Health District Board of Health held on Thursday, **September 25, 2014** was called to order by Council Member Chuck Hafner, Chair, at 12:30 p.m. in room 140 of the Public Health Center, 1101 West College Avenue, Spokane, Washington.

PRESENT

Council Member Chuck Hafner, Chair
Council Member Amber Waldref, Vice Chair (arrived 12:34pm) (departed 2:00pm)
Commissioner Shelly O'Quinn
Council Member Mike Fagan (departed 1:55pm)
Council Member Jon Snyder (departed at 2:02pm)
Council Member Ed Pace
Mayor Kevin Freeman (arrived 12:38pm)
Board Member Keith Baldwin, MHA
Board Member Susan Norwood, EdD, RN
Board Member Bob Lutz, MD, MPH

ABSENT

Commissioner Al French
Commissioner Todd Mielke

CITIZEN INPUT

- Rose Marie Waldrem, Spokane County, WA – Spoke on the omission of page 37 on her last report to the board that described fluoride as an additive to vaccines and the link to autism. She also spoke on airborne hydrogen fluoride effluence from Spokane Municipal Waste Incinerator.
- Caroline Pickett, Spokane County, WA – Spoke on the violation of U.S. Constitution by the proposal of Resolutions #14-05 and #14-06. She requested the board veto the resolutions.

CHAIR REPORT – Council Member Chuck Hafner

Board Member Lutz reported the Board of Health (BOH) will review the final goals and the process for the health office evaluation in an executive session at today's meeting.

Board Member Norwood and Mayor Freeman have been appointed to an ad-hoc committee for the health officer evaluation. Their duties will be to follow through with decisions made at today's meeting.

Commissioner O'Quinn clarified that today's executive session is for the purpose of the health officer's evaluation and any decisions would be made in open session.

Board Member Baldwin reported that the Governance committee has worked to improve the performance process and address policy issues as a public health board. There are proposals from the committee on the agenda for approval.

Linda Graham, Health Policy Specialist, reported the strategic planning process is projected to have a completed draft in December, which will be presented to the BOH in January. The Strategic Planning Workgroup and Executive Leadership with staff engagement will draft the goals. The first step of staff engagement was to seek input on mission, vision, values and goals. Staff input will be reviewed at a joint Strategic Planning Workgroup/Executive Leadership meeting on October 7. Staff and BOH will be updated throughout the process.

LEGISLATIVE REPORT – Linda Graham, Health Policy Specialist

The BOH reviewed a list of policies under consideration for the BOH legislative agenda and discussed the process to approve the agenda. A draft legislative priorities agenda will be presented at the October 30 BOH meeting with final approval in December. Linda Graham will work with SRHD Executive Leadership to assure their input is considered in the process. Council Member Hafner requested board members review the proposed agenda and be prepared to prioritize the list at the October 30 meeting.

Linda Graham asked board members to note the controversial issues that the board will need to discuss.

Council Member Pace and Council Member Fagan noted the proposal to raise the tobacco and e-cigarette minimum purchase age to 21 as a controversial item. Council Member Pace noted his prioritization of the agenda as follows: 1) mental health and chemical dependency, 2) medical marijuana, and 3) recreational marijuana.

Council Member Fagan recommended the BOH move forward cautiously on coal and oil train safety decisions because of ongoing discussions.

Commissioner O’Quinn requested a document that shows how the current proposed legislative priority list is tied to current SRHD work and agency priorities. She also requested more information on legislative priorities that are not tied to current SRHD work and priorities with reasons to why the agency is focused on them.

Council Member Snyder requested information on the mid-level dental health provider and the paid sick leave proposals.

Commissioner O’Quinn requested more information on the paid sick leave and the health in transportation proposals.

Board Member Baldwin stressed the importance of housing issues, such as the rapid rehousing and homeless issues, which relates to multiple public health legislative proposals.

Commissioner O’Quinn noted that public health funding will also be a priority and will need to be protected.

Council Member Hafner asked BOH members to contact the recording secretary or Linda Graham to request more information on any of the proposed legislative agenda items.

HEALTH OFFICER REPORT – Joel McCullough, MD, MPH, MS

There was no health officer report.

CONSENT AGENDA

Consists of items considered routine which are approved as a group. Any member of the board may request to remove an item from the Consent Agenda to be considered separately.

Meeting Minutes: July 31, 2014
2014 Vouchers paid: July 1-31, 2014

Voucher Numbers:	#234508 - #234760 & EFT B&O	June 14	\$ 538,867.00
Payroll Warrants:	#849996 - #850011	Advice Numbers: #DD26315 - #DD26501	632,003.04
Payroll Warrants:	#851749 - #851772	Advice Numbers: #DD26502 - #DD26689	607,711.39
		TOTAL	\$1,778,581.43

2014 Vouchers paid: August 1-31, 2014.

Voucher Numbers:	#234761 - #234992 & EFT B&O July 14		\$ 546,060.49
Payroll Warrants:	#853521 - #853540	Advice Numbers: #DD26689 - #DD26877	646,640.05
Payroll Warrants:	#855180 - #855204	Advice Numbers: #DD26878 - #DD27064	603,588.70
		TOTAL	\$1,796,289.24

Motion: To approve the consent agenda including meeting minutes and vouchers as presented.

Motion/Second: Fagan/Pace

Approved: Unanimously

EXECUTIVE SESSION

Michelle Fossum, attorney for Spokane Regional Health District, announced the board would enter an executive session for 30 minutes at 1:07pm for the purpose of a health officer evaluation pursuant to RCW §42.30.110(1)(g). No decisions would be made in the session.

MEETING RECONVENED

The meeting reconvened at 1:37pm.

ACTION ITEMS

Health Officer Evaluation/Compensation – Council Member Hafner

Commissioner O'Quinn made a motion to approve the health officer evaluation process. Council Member Fagan seconded the motion.

Board Member Lutz explained there will be a health officer evaluation team that will have quarterly check-ins with the health officer with a structured timeline that begins in January that will coincide with the health officer's compensation consideration. Mayor Freeman will chair the committee and Board Member Norwood will co-chair.

Motion: To approve the health officer evaluation process as proposed.

Motion/Second: O'Quinn/Fagan

Approved: Unanimously

Election of the 2014 Vice Chair

Council Member Waldref motioned to elect Mayor Freeman as the Vice Chair for the remainder of 2014. Commissioner O'Quinn seconded the motion.

Motion: To elect Mayor Freeman as the Vice chair for the remainder of 2014.

Motion/Second: Waldref/O'Quinn

Approved: Unanimously

Resolution #14-04 Adopting Board of Health Governance Responsibilities – Board Member Baldwin

Board Member Baldwin stated the BOH Governance committee endorses the adoption of the BOH Governance Responsibilities. Council Member Fagan motioned to approve the resolution as presented. Council Member Pace seconded the motion.

Motion: To approve Resolution #14-04 adopting Board of Health Governance Responsibilities

Motion/Second: Fagan/Pace

Approved: Unanimously

Resolution #14-05 Adopting Board of Health Leadership Responsibilities and Selection Guidelines - Board Member Keith Baldwin

The BOH Governance committee endorses the leadership responsibilities and selection guidelines. Council Member Fagan motioned to approve Resolution #14-05. Council Member Pace seconded the motion.

Motion: To approve Resolution #14-05 adopting the BOH leadership responsibilities and selection guidelines.

Motion/Second: Fagan/Pace

Approved: Unanimously

Resolution #14-06 Amending the SRHD Board of Health Bylaws to Specify When the Election of the Vice Chair Will Occur and Removing Reference to Chair Serving as Ex-Officio Member of All Committees - Board Member Keith Baldwin

Board Member Baldwin presented the resolution. Council Member Fagan asked for clarification whether the nominee had to be present for nomination. Linda Graham, Health Policy Specialist, noted the process calls for nominations at the October meeting and voting at the December meetings.

Council Member Fagan asked for clarification on number of board members required to vote in a nomination. Legal counsel clarified the board would need a quorum to approve any action.

Council Member Snyder motioned to suspend the two-touch rule for approving the SRHD BOH Bylaws. Council Member Fagan seconded the motion.

Motion: To suspend the second reading of the bylaws to vote on Resolution #14-06 amending the SRHD Board of Health Bylaws.

Motion/Second: Snyder/Fagan

Approved: Unanimously

Council Member Snyder motioned to approve resolution #14-06 as presented. Council Member Fagan seconded the motion.

Motion: To approve Resolution #14-06 Amending the SRHD Board of Health Bylaws to Specify When the Election of the Vice Chair Will Occur and Removing Reference to Chair Serving as Ex-Officio Member of All Committees.

Motion/Second: Snyder/Fagan

Approved: Unanimously

REPORTS

SRHD Budgeting Process – Mike Riley

The report will be provided at the October 30, 2014 meeting.

Board of Health Legal Authority – Michelle Fossum

SRHD has responsibility for the health and wellbeing of citizens within its jurisdiction. It is the responsibility of the BOH to enforce the laws set by the State Department of Health (i.e., Clean Indoor Act, food establishment and water recreation regulations). The BOH can enact its own rules and regulations as it has in the past on items such as electronic cigarettes and the needle exchange program if there is no state rule already in passed.

The bylaws give the board the authority to appoint the health officer and approve the appointment of the administrator. The board is responsible for approving the agency budget and fee schedule, issuing

nonbinding recommendations to the community and assuring the health officer is fulfilling the duties set forth in RCW 70.05.

BOARD MEMBER CHECK IN

Council Member Fagan – Response to Citizen’s Input

In response to Rose Marie Waldrem’s citizen input, Council Member Fagan stated the Centers for Disease Control (CDC) whistleblower is alleging that autism is connected to the MMR vaccine.

Raising of America Presentation – Board Member Keith Baldwin

Board Member Baldwin attended the presentation of Raising of America. The meeting was well attended and many were interested in the topic. He felt it was an excellent presentation and thanked the agency for its involvement with it.

Vice Chair Position and WSU Students – Mayor Kevin Freeman

Mayor Freeman thanked for the board for the opportunity to serve as vice chair. WSU student nurses toured Millwood City Hall inquiring about local health issues and he appreciated their comments.

SRHD Divisional and Program Meetings – Council Member Chuck Hafner

Council Member Hafner has attended all divisional program meetings except one and found the meetings informative. He thanked staff for their dedication and excellence.

NEXT BOARD OF HEALTH MEETING

The next Board of Health meeting is scheduled at 12:30 p.m. on October 30, 2014

ADJOURNMENT

There being no further business before the Board the meeting was adjourned at 2:12 p.m.

APPROVED: Charles E. Hafner, Chair
Board Member Name and Title

Date: 10/30/14

A. P. [Signature]
Recording Secretary

